DAYCARE TRANSPORTATION FORM

Dear Parents:

In order to insure your child's transportation safety, we have developed the following form for your child/children. This form will give us all the required information.

Children will be scheduled for transportation only on a consistent basis. This schedule must be consistent. We can not honor requests for transportation that will vary day by day. Requests for a change in transportation will become effective only after time has been given and all persons are notified and the necessary changes have been made. Director may approve temporary changes for emergencies such as illnesses in the family, parent out of town, etc. Telephone requests will not be taken for permanent changes. Requests must be submitted on a "Transportation Request Form" and submitted to the Director. Noted request transportation changes signed by parents will not be accepted by drivers.

SPECIAL NOTE: It is **VERY IMPORTANT** that your child/children are **READY** when the bus/van arrives. **The driver will blow only once.** The driver is not allowed to get out and knock on doors. If your child/children do not come out within two (2) minutes the bus/van will leave. Parents the van/bus is on a schedule, please adhere to the times that has been scheduled for your child/children.

REMEMBER DRIVERS WILL ONLY BE AT EACH LOCATION TWO MINUTES OR LESS. PLEASE HAVE YOUR CHILD/CHILDREN READY!!!!

****Effective immediately****Transportation hours are from 6:00am-9:00am and 3:00pm-6:00pm. The van/bus will not run no earlier or later than specified times.

TRANSPORTATION FORM

Please fill in the blanks where indicated and provide us with accurate information and required signatures. Please return this form on Wednesday, September 5, 2012.

Child/Children Name(s): _____

_____

_____

Home Address: _____

School Attending: _____

Grade(s): _____

_____

Morning Pick-up Address: _____

Afternoon/Evening Drop-Off Address: _____

Parent Name: _____

Emergency Phone #: _____

Parent Authorization Signature: _____

Director Signature: _____

By signing this Transportation Form you are stating that you understand all the policies and rules that are set forth